Privacy Notice: Newsletter and Contacts pursuant to Art. 13 of the GDPR

This information is provided, pursuant to Art. 13 of EU Regulation 2016/679 ("GDPR"), by the company **Iforum Srl**, with registered office in Rome, Via Fernando Colombo 36, VAT no. 16032451003 (the **"Data Controller"**). It refers to individuals requesting information through the contact form on our website, hereinafter referred to as the "Contacts."

1. Categories of processed data

For the purposes indicated below, the Data Controller will process only and exclusively common personal data relating to: **name, surname, email address, and telephone number.**

2. Purposes of processing

The processed data refers to Contacts (as specified above) and is intended to enable the Data Controller to promptly respond to potential customers' commercial inquiries regarding the services offered.

3. Nature of data provision

The provision of your personal data for the aforementioned purposes is based on **Art. 6, para. 1, letter a)** of the GDPR, namely your consent to be contacted to receive commercial information regarding the services offered by the Data Controller. The data will not be used for any other purposes.

4. Methods of processing

For the same purposes and/or for purposes strictly connected thereto, the Data Controller will process such data in **electronic and/or paper form.**

5. Retention period

The Data Controller reserves the right to retain your personal data for a period of **one year** from the date of collection.

6. Disclosure and communication

Your personal data will not be disclosed or disseminated in any way and will be accessed by authorized **internal personnel.**

7. Rights

As provided for by Art. 15 et seq. of the GDPR, data subjects have the right to obtain from the Data Controller, with regard to their personal data:

- **Rectification**
- **Erasure** ("right to be forgotten")
- **Access** to data
- **Information** regarding the processing of personal data
- **Restriction** of processing

8. Exercise of rights

At any time, you may exercise your rights and withdraw your consent to receive commercial communications from the Data Controller by writing to **privacy@iforumroma.com** or by contacting the reception staff and requesting to speak with the Data Protection Officer.